

JOINT COTTAGE GROVE NATVIG LANDFILL MONITORING REVIEW COMMITTEE

Monday, July 22, 2019 – 6:00 PM
Cottage Grove Town Hall
4058 COUNTY ROAD N, COTTAGE GROVE, WI.

AGENDA

1. Call to Order.
2. Determine quorum and agenda properly posted.
3. Approval of minutes from previous meeting(s).
4. Discuss and consider approval of Landfill monitoring bills.
5. Review current Landfill Testing and Monitoring results.
6. Items for next agenda.
7. Discuss and consider approval of next meeting date.
8. Adjournment.

Submitted by: Steven Anders
Committee Chair

ALL AGENDA ITEMS ARE SUBJECT TO ACTION.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information; no action will be taken by any other governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NOTE: If you require an interpreter, materials in alternative formats, or other accommodations to access this service, activity of program, please contact the Town Clerk's office at 839-5021 or Fax 839-4432 at least 24 hours prior to this meeting.

NATVIG MINUTES
MONDAY MAY 28, 2019

Present at meeting:

Steven Anders
Kris Hampton
Jeff Lennberg

Jon Russell (not appointed yet, but present)

Steven Anders called the meeting to order at 6:03p.m. A quorum was determined and the meeting had been properly posted.

The minutes from March 18, 2019 were reviewed and Chris Hampton motioned to approve with addition of all four members being present. Jeff Lennberg seconded and the motion carried 3-0

The election of officers was conducted. Due to the fact the Town of Cottage Grove does more with the landfill it was determined to leave the officers as they are. Jeff Lennberg will remain secretary and Steven Anders will remain chair. Chris Hampton made the motion and Steven Anders seconded it. Motion carried 3-0

The Strand invoices from April & May, 2019 were reviewed and Chris Hampton motioned to approve. Steven Anders seconded the motion and it carried 3-0.

Steven Anders presented the landfill testing & monitoring results. The readings are holding steady at 0 and the landfill looks to be in safe condition.

The next meeting was set for 7/22/2019 at 6:00pm.

Jeff Lennberg motioned to adjourn and Chris Hampton seconded the motion. The motioned carried 3-0 and the meeting adjourned at 6:08p.m.



Strand Associates, Inc.
910 West Wingra Drive
Madison, WI 53715
(608) 251-4843

Invoice

Accounts Payable
Town of Cottage Grove
4058 County Highway N
Cottage Grove, WI 53527

June 10, 2019
Project No: 1047.018
Invoice No: 0149347

Project: 1047.018 2019 Natvig Road Landfill Monitoring

Professional Services: May 1, 2019 through May 31, 2019

Professional Personnel

	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>	
ENGINEER				
	1.50	199.38	299.07	
	1.00	160.35	160.35	
	<u>3.50</u>	80.13	<u>280.46</u>	
	6.00		739.88	
Total Labor				739.88
Total Expenses				161.62
		Total this Invoice		\$901.50

Contract Amount 19,200.00

Total Billings to Date 8,849.62

Invoice Hours Summary
Town of Cottage Grove Project
Project No. : 1-047.018

Month: May 2019: Town-only Costs

Staff	Hours	Task Description
		Monitoring of gas vents GV-1, 2, and 3.
Engineer-TMS	0.150	Scheduling/project management; invoice breakdown review; correspondence
Engineer-LTH	0.100	Data QA/QC
Engineer-JRM	0.000	Gas monitoring and reporting
Clerical	0.000	
Town Only Total Hours:	0.250	
Invoiced Hours:	0.25	

Invoice Hours Summary
Town of Cottage Grove Project
Project No. : 1-047.018

Month: May 2019: Town-Village Cost Share

Staff	Hours	Task Description
		Monitoring of gas vents GV-1, 2, and 3.
Engineer-TMS	1.35	Scheduling/project management; invoice breakdown review; correspondence
Engineer-LTH	0.900	Data QA/QC
Engineer-JRM	3.50	Gas monitoring and reporting
Clerical	0.000	
Total Hours:	5.750	
Invoiced Hours:	6.000	

TOWN OF COTTAGE GROVE
SUMMARY OF 2019 LANDFILL MONITORING
FOR THE PERIOD OF MAY 2019
INVOICE 0149347
JUNE 10, 2019

Costs	Name of Project	Contract Amount	Total Billed to Date	Total Amount this Invoice
Town-only	2019 Landfill Monitoring		\$ 1,350.22	\$ 81.35
Town-Village	2019 Landfill Monitoring		7,499.38	\$ 820.14
TOTALS		\$ 19,200.00	\$ 8,849.60	\$ 901.50



Strand Associates, Inc.
 910 West Wingra Drive
 Madison, WI 53715
 (608) 251-4843

Invoice

Accounts Payable	July 15, 2019	
Town of Cottage Grove	Project No:	1047.018
4058 County Highway N	Invoice No:	0150617
Cottage Grove, WI 53527		

Project: 1047.018 2019 Natvig Road Landfill Monitoring

Professional Services: June 1, 2019 through June 30, 2019

Professional Personnel

	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>	
ENGINEER				
	1.00	199.38	199.38	
	5.50	80.13	440.72	
	6.50		640.10	
Total Labor				640.10
Total Expenses				127.27
		Total this Invoice		\$767.37

Contract Amount 19,200.00

Total Billings to Date 9,616.99

TOWN OF COTTAGE GROVE
SUMMARY OF 2019 LANDFILL MONITORING
FOR THE PERIOD OF JUNE 2019
INVOICE 0150617
JULY 15, 2019

Costs	Name of Project	Contract Amount	Total Billed to Date	Total Amount this Invoice
Town-only	2019 Landfill Monitoring		\$ 1,459.73	\$ 109.50
Town-Village	2019 Landfill Monitoring		8,157.26	\$ 657.87
		TOTALS \$ 19,200.00	\$ 9,616.99	\$ 767.37

Invoice Hours Summary
Town of Cottage Grove Project
Project No. : 1-047.018

Month: June 2019: Town-only Costs

Staff	Hours	Task Description
		Monitoring of gas vents GV-1, 2, and 3.
Engineer-TMS	0.100	Scheduling/project management; invoice breakdown review; new homeowner correspondence.
Engineer-LTH	0.000	Data QA/QC
Engineer-JRM	0.50	Gas monitoring and data entry. Prepare for July groundwater/gas sampling.
<u>Clerical</u>	<u>0.000</u>	
Town Only Total Hours:	0.600	

Invoice Hours Summary
Town of Cottage Grove Project
Project No. : 1-047.018

Month: June 2019: Town-Village Cost Share

Staff	Hours	Task Description
		Monitoring of gas vents GV-1, 2, and 3.
Engineer-TMS	0.900	Scheduling/project management; invoice breakdown review; new homeowner correspondence.
Engineer-LTH	0.000	Data QA/QC
Engineer-JRM	5.00	Gas monitoring and data entry. Prepare for July groundwater/gas sampling.
<u>Clerical</u>	<u>0.000</u>	
Total Hours:	5.900	
<i>Invoiced Hours:</i>	<i>6.50</i>	