

**VILLAGE OF COTTAGE GROVE**  
**BOARD OF TRUSTEES**  
Wednesday, February 17, 2010

**MINUTES**

**1) Call to Order**

The regular meeting of the Village Board was called to order by Village President Mike Mikalsen at 7:43p.m.

**2) Roll Call and confirm that the meeting was properly posted.**

It was determined that a quorum of members was present and that the agenda had been properly posted. Roll call was taken. Village Board members present: Trustees Duane Hubing, Dave Viken, Diane Wiedenbeck, Mike Willkomm, Micah Zielke and Village President Mike Mikalsen. Absent and Excused: Trustee Paula Severson. Staff present: Deputy Treasurer Connie K. Bushee and Village Attorney Leighton Boushea. There were five citizens in attendance.

**3) Pledge of Allegiance**

**4) Discuss and consider minutes of January 18, 2010**

**Motion** by Hubing to table these minutes to the March 1, 2010 agenda, seconded by Zielke. **Motion** carried with a unanimous voice vote of 6-0-0.

**5) Public Appearances – *Public’s opportunity to speak about any item that is not a specific agenda item.***

None

**6) Unfinished Business:**

- a. **Discuss and consider Resolution 2010-09 to adopt the Village of Cottage Grove Annex to the Dane County Natural Hazard Mitigation Plan. Motion** by Wiedenbeck to approve **Resolution 2010-09** to adopt the Village of Cottage Grove Annex to the Dane County Natural Hazard Mitigation Plan, seconded by Hubing. **Motion** carried with a unanimous voice vote of 6-0-0.

**7) New Business**

- a. **Discuss and consider the application for an operator license for Onna M. Wallace, Village Liquors. Motion** by Hubing to approve the application for an operator license for Onna M. Wallace, Village Liquors, seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 6-0-0.
- b. **Discuss and consider the Alternate Appointees to the Deer-Grove EMS Commission, Joint Cottage Grove Law Enforcement Committee and the Joint Cottage Grove Fire District Committee. Motion** by Zielke to approve the alternate appointees of Paula Severson to the Deer-Grove EMS Commission, President Mike Mikalsen to the Joint Cottage Grove Law Enforcement Committee and Duane Hubing to the Joint Cottage Grove Fire District Committee subject to approval by said trustees, seconded by Viken. **Motion** carried with a unanimous voice vote of 6-0-0.

**8) Report of Village Officers, Boards, Commissions & Committees.**

a) **Plan Commission**

- i. **Discuss and consider the recommendation from the Plan Commission on the site plan amendment for Creative Kids Daycare, 400 Progress Drive with conditions of approval. Motion** by Willkomm to approve the recommendation from the Plan Commission for approval of the site plan amendment for Creative Kids Daycare, 400 Progress Drive with condition of capability of infill construction, seconded by Viken. **Motion** carried with a unanimous voice vote of 6-0-0.
- ii. **Discuss and consider the recommendation from the Plan Commission on the extraterritorial land division from the Skaar Trust. Motion** by Wiedenbeck to table this item until action can be made at the Plan Commission level, seconded by Hubing. **Motion** carried with a unanimous voice vote of 6-0-0.
- iii. **Discuss and consider the recommendation from the Plan Commission on the Viken Annexation and authorize staff to write appropriate ordinance.** Trustee Viken recused himself from the conversation and sat in the audience. At this time President Mikalsen introduced the Village’s new Planning Firm of GRAEF & Associates. Willkomm thought this annexation would add to the Village’s tax district and enable the Village to expand. Hubing commented that it’s a fit

for the long term growth of the community. **Motion** by Willkomm to approve the recommendation from the Plan Commission on the Viken Annexation and authorize staff to write appropriate ordinance, seconded by Hubing. **Motion** carried with a roll call vote of 6-0-1 with Viken abstaining.

9) **Report from Village Officers:**

a. **Micah Zielke**

No Report

b. **Mike Willkomm**

Is excited for the Viken Annexation, it will increase the tax base and it's a key time to see a refreshing breath of fresh air.

c. **Diane Wiedenbeck**

The Ad Hoc Sustainability committee will meet on Tuesday, February 23, 2010 at 5:30pm with a public meeting starting at 6:30pm.

d. **David Viken**

Reported that Chief Boxrucker received \$14,000 in radio grants and there is possibly more to come.

e. **Paula Severson**

No Report.

f. **Duane Hubing**

Reported the Parks, Recreation and Forestry Committee will meet on Thursday, February 18. There was a wonderful outcome at the Family Snow Day on Saturday, February 13. Thank you to the Optimist Club for the \$500 donation.

g. **Mike Mikalsen**

Reported meeting with the Department of Transportation (DOT) on the final numbers for the CSD money for the highway I90/94 project. The Village will have the standard light poles(**corrected from the word Polls**) from the state installed because of the overall cost and requirements. The DOT will match funds to make the 2 light poles on the south side of the road match what the Village currently has installed. Attended and represented the Village at the Monona Grove School Board meeting to discuss possible changes to the School Walk Zone. President Mikalsen is not opposed to the possible changes but would like to hold off until the construction is completed. Attended the Town Board meeting on Monday, February 15 and reported that the Town Supervisors are requesting a formal request for proposal (RFP) from the Dane County Sheriff's Office.

10) **Communications and Miscellaneous Business**

a) **Consider approval of vouchers**

**Motion** by Hubing to approve the Village portion of the vouchers in the amount of \$212,306.62, seconded by Viken. **Motion** carried with a voice vote of 6-0-0 with Wiedenbeck voting to approve all vouchers except any that have to do with the intersection construction.

b.) **Correspondence-None**

11) **Adjournment.**

**Motion** by Hubing to adjourn at 8:40p.m., seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 6-0-0.

**Respectfully Submitted, Connie K. Bushee Deputy Treasurer**

**Village of Cottage Grove**

**Approved: March 1, 2010**