

VILLAGE OF COTTAGE GROVE
BOARD OF TRUSTEES
Monday, July 19, 2010

MINUTES

1) Call to Order of the regular meeting of the Village Board of Trustees.

The regular meeting of the Village Board was called to order by Clerk-Treasurer Deb Winter at 6:30 p.m.

2) Roll Call and confirm that the meeting was properly posted.

It was determined that a quorum of members was present and that the agenda had been properly posted. Roll call was taken. Village Board members present: Trustees Duane Hubing, Paula Severson, Dave Viken, Jeff Weigand and Diane Wiedenbeck. Trustee Micah Zielke and Village President Mike Mikalsen were absent and excused. Staff present: Clerk Treasurer Deb Winter, Administrator Kim Manley and Village Attorney Leighton Boushea.

3) Elect a Chair Pro-Tem

Motion by Weigand to elect Trustee Hubing as Chair Pro-Tem in the absence of the Village President, seconded by Viken. **Motion** carried with a voice vote of 5-0-0

4) Pledge of Allegiance

5) Discuss and consider minutes of:

a. Regular Meeting of June 21, 2010

Motion by Hubing to table the minutes of the regular meeting of June 21, 2010 due to a question on the order of the presented minutes, seconded by Severson. **Motion** carried with a voice vote of 4-0-1 with Viken abstaining.

b. Joint Meeting with Plan Commission June 21, 2010

Motion by Wiedenbeck to approve the minutes of the Joint meeting with the Plan Commission as read, seconded by Severson. **Motion** carried with a voice vote of 4-0-1 with Viken abstaining.

6) Public Appearances – *Public's opportunity to speak about any item that is not a specific agenda item.*

None

7) Unfinished Business:

8) New Business:

a. Discuss and consider the sound amplification/street closure permits for Mark Fetzer, 430 Ollie Street, July 24, 2010.

Motion by Wiedenbeck to approve the sound amplification/street closure permits for Mark Fetzer, 430 Ollie Street, July 24, 2010, seconded by Severson. **Motion** carried with a unanimous voice vote of 5-0-0.

b. Discuss and consider the sound amplification permit for Cottage Grove Community Gardens, Inc. for August 5, 2010.

Motion by Viken to approve the sound amplification permit for Cottage Grove Community Gardens, Inc. for August 5, 2010, seconded by Severson. **Motion** carried with a unanimous voice vote of 5-0-0.

c. Discuss and consider the Operator Licenses for:

i. Patricia Schlueter

Motion by Severson to approve the operator license for Patricia Schlueter, seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 5-0-0.

ii. Shannon Neal

Motion by Weigand to table the operator license for Shannon Neal until the next regularly scheduled Board meeting, seconded by Severson. **Motion** carried with a voice vote of 4-1-0 with Viken voting nay.

iii. Meredith Mashak

Motion by Severson to approve the operator license for Meredith Mashak, seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 5-0-0.

9) Report of Village Officers, Boards, Commissions & Committees.

a) Deer-Grove EMS Commission

Severson reported that a new EMS Chief has been named. Duane Erschen is new the EMS Chief. Both ambulances are currently up and running and we have been reimbursed for all costs while the

ambulance was down. A volunteer technician has put together an IT budget for replacements in the future. We have also made some budget adjustments due to legal and professional fees. We are holding spring cleaning at both locations. Staff and volunteers will be doing the cleaning. The Deerfield location cleaning will be held on July 24, 2010 and the Cottage Grove location cleaning will be held on August 8, 2010.

b) Public Relations Committee

Weigand reported that the committee talked of combining committees with Economic Development. The committee also talked about some web page issues and are looking for ideas on how to improve the website.

c) Ad Hoc Sustainability

Wiedenbeck reported that the next meeting will be held on July 27, 2010 and they will be working on next year's budget.

d) Utility Commission

Wiedenbeck reported that the commission met on July 7, 2010. The commission discussed the legal documents regarding Well #1 being used as a monitoring well. The next meeting will be held on August 4, 2010 at 4:30 p.m. at the new lift station with an Open House following from 5:30 p.m. to 7:00 p.m.

e) Emergency Government Committee

Severson reported that the committee will hopefully have a draft available in August to share with both the Town and the Village Boards. I also want to remind everyone to try to finish the NIMS training required.

f) Law Enforcement Committee

No Report

g) Parks, Recreation & Forestry Committee

Hubing reported that the Friends of the Cottage Grove Kids Park entered a contest to possibly win a \$25,000.00 grant.

h) Ordinance Review Committee

No Report

10) Reports from Village Officers:

a. Micah Zielke

b. Jeff Weigand

No Report

c. Diane Wiedenbeck

1. Flynn Hall Celebration Committee Update

I attended the last committee meeting. They are selling raffle tickets as well as T-shirts and Polo shirts. They are also selling portions of the Flynn Hall roof.

2. Report on Wisconsin Elder-Friendly Community Initiative

I attended a meeting of the Wisconsin Elder-Friendly Community Initiative. I took a quiz asking what makes your community elder-friendly.

d. David Viken

Congratulations to the local 4-H group and their success at the Dane County Fair.

e. Paula Severson

No Report

f. Duane Hubing

No Report

g. Mike Mikalsen

h. Atty. Leighton Boushea

i. i. Follow Up Report on Alcohol Licensing Procedures/Requirements

Boushea reported that the alcohol licensing and procedure report will be at the next Ordinance Committee meeting.

12) Communications and Miscellaneous Business

a) Consider approval of vouchers.

Motion by Viken to approve the Village portion of the vouchers in the amount of \$128,494.25, seconded by Severson. **Motion** carried with a voice vote of 5-0-0 with Wiedenbeck voting to approve all vouchers except any that have to do with the intersection construction.

b.) Correspondence

None

13) Adjournment

Motion by Weigand to adjourn at 7:00 p.m., seconded by Wiedenbeck. **Motion** carried with a unanimous voice vote of 5-0-0.

**Respectfully Submitted,
Deb Winter, Clerk-Treasurer
Village of Cottage Grove
Approved: August 2, 2010**

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.