

**PLAN COMMISSION**  
**January 13, 2010**

**MINUTES**

1. **Call to order.**

The regular meeting of the Plan Commission was called to order at 6:30 p.m. by Chair Michael Mikalsen. There were two citizens were in attendance.

2. **Determination of quorum and that the agenda was properly posted.**

It was determined a quorum of members was present and that the agenda had been properly posted. Roll call was taken. Present: Jim Collins, Arnold Mohlman, Micah Zielke and Michael Mikalsen. Absent and excused: Don Brinkmeier, Aaron Knoploh and Randy Whitson. Also present: Mike Maloney and Andrew Bremer, MSA Professionals, Deputy Treasurer Connie Bushee and Administrator Kim Manley.

3. **Pledge of Allegiance**

4. **PUBLIC APPEARANCES** – Public’s opportunity to speak about any subject that is not a specific agenda item. **None**

5. **PUBLIC HEARING 6:35 p.m.** **The Committee will hear comments from interested citizens on the proposed amendments to the project plan for existing Tax Incremental Finance District #6.** The public hearing opened at 6:35pm with Mr. Bremer, MSA Professionals, giving an overview of the proposed amendments which include additional projects and new developer incentives. There being no comments from the citizens present Mikalsen closed the public hearing at 6:45pm.

6. **Discuss and consider Resolution 2010-01 Village of Cottage Grove Planning Commission Resolution Approving Amendments to the Project Plan for Existing Tax Incremental Finance District No. 6 Village of Cottage Grove, Wisconsin.** **Motion** by Mohlman to recommend approval to the Village Board of Trustees the proposed amendments to the project plan for existing Tax Incremental Finance District #6, Resolution 2010-1, seconded by Collins. **Motion** carried on a unanimous voice vote 4-0-0.

7. **PUBLIC HEARING 6:50 p.m.** **Will be held to hear comments from interested citizens on the proposed amendments to the territory and the project plan for existing Tax Incremental Finance District #7.** The public hearing opened at 6:50 pm with Mr. Bremer, MSA Professionals, giving an overview of the proposed amendments which include additional territory and new developer incentives. There being no comments from the citizens present Mikalsen closed the public hearing at 6:58 pm.

8. **Discuss and consider Resolution 2010-02 Village of Cottage Grove Planning Commission Resolution Approving Amendments to the Territory and Project Plan for Existing Tax Incremental Finance District No. 7 Village of Cottage Grove, Wisconsin.** **Motion** by Zielke to recommend approval to the Village Board of Trustees the proposed amendments to the project plan for existing Tax Incremental Finance District #7, Resolution 2010-2, seconded by Mohlman. **Motion** carried on a unanimous voice vote 4-0-0.

9. **Update on Community Gardens by Patrick Fleming.** Mr. Fleming and Mr. Keeley were in attendance to give an update to Commission Members. The Community Gardens Committee started

around April 2009 with an advertisement in the local newspaper asking citizens to respond if they had any interest. There are over 40 community gardens in Dane County. The location will be at the Bryn Mawr Church, 229 North Main Street, and a lease was signed on January 4, 2010. The site was chosen for the off street parking and the availability to water at the site. There will be one plot designated the Cottage Grove Food Pantry and they also hope that the other gardeners will donate their excess produce. **This was discussion only and no action was taken.**

10. **Discuss and consider the minutes from December 21, 2009.**

**Motion** by Mohlman, to approve the minutes of December 21, 2009 as written, seconded by Collins.

**Motion** carried on a unanimous voice vote 4-0-0.

11. **Comments from Plan Commission members.**

Zielke would like to see a letter concerning the Viken Property proposed annexation in the February Plan Commission packet.

Mikalsen wanted the Commission Member to think about moving the Plan Commission from its regular 2<sup>nd</sup> Wednesday of the month meeting date to the 3<sup>rd</sup> Wednesday of the month. The reasoning is that the Plan Commission conflicts with the Dane County City and Village's Association meetings. The Village Board hired a new Village Planner and the company is Graef and Associates. In commenting on Zielke's request for information on the Viken Property, the attorney for the Vikens is out on medical leave for about 30 days and this would delay the proceedings.

12. **Discuss future agenda items**

13. **Adjournment – The Plan Commission will adjourn no later than 10:30 p.m. Any agenda items not considered or remaining shall be forwarded to the next regularly scheduled meeting.**

**Motion** by Mohlman, seconded by Collins to adjourn. **Motion** carried on a unanimous voice vote 4-0-0.

Meeting adjourned at 7:30 p.m.

Submitted by, Connie K. Bushee

Deputy Treasurer

Approved: February 17, 2010

These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.